

**JOB NO.:** \_\_\_\_\_,

**DATE:** \_\_\_\_\_,



**TYPE OF PLAT**

AMENDING

MINOR

PRELIMINARY

FINAL

**Subdivision Name: (Give 3 proposed names 1 being the top choice)**

1.) \_\_\_\_\_,

2.) \_\_\_\_\_,

3.) \_\_\_\_\_,

**New Street Names: (Give 6 proposed names)**

1.) \_\_\_\_\_, 2.) \_\_\_\_\_,

3.) \_\_\_\_\_, 4.) \_\_\_\_\_,

5.) \_\_\_\_\_, 6.) \_\_\_\_\_,

**Owner/Developer Information**

Name of Owner/Developer: \_\_\_\_\_,

Address: \_\_\_\_\_, City: \_\_\_\_\_, State: \_\_\_\_\_, Zip Code: \_\_\_\_\_,

Phone: \_\_\_\_\_, Fax: \_\_\_\_\_, Email: \_\_\_\_\_,

**Lien Holders Information:**

Name Person/Company with Lien: \_\_\_\_\_,

Person Name who will sign the Plat: \_\_\_\_\_,

Address: \_\_\_\_\_, City: \_\_\_\_\_, State: \_\_\_\_\_, Zip Code: \_\_\_\_\_,

Phone: \_\_\_\_\_, Fax: \_\_\_\_\_, Email: \_\_\_\_\_,

**Engineers Information**

Name of Engineering Company: \_\_\_\_\_,

Engineer to Contact: \_\_\_\_\_,

Address: \_\_\_\_\_, City: \_\_\_\_\_, State: \_\_\_\_\_, Zip Code: \_\_\_\_\_,

Phone: \_\_\_\_\_, Fax: \_\_\_\_\_, Email: \_\_\_\_\_,

Do you have copies of Approved Drainage or Site Plans? \_\_\_\_\_, (If yes please attach PDF Copies)

**Plat Location:**

\_\_\_\_\_ City Limits \_\_\_\_\_ Planning Area \_\_\_\_\_ ETJ  
\_\_\_\_\_ County

**Plat Type & Size:**

\_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Apartment \_\_\_\_\_ Street Dedication  
\_\_\_\_\_ Industrial \_\_\_\_\_ Unit Development \_\_\_\_\_ SPO \_\_\_\_\_ Special Lot Subdivision  
\_\_\_\_\_ Single Family Residential Detached \_\_\_\_\_ Muti-Family Residential \_\_\_\_\_ Manufactured Home

Other (Explain) \_\_\_\_\_,

Total Acreage \_\_\_\_\_, Total Lots: \_\_\_\_\_, Total Blocks: \_\_\_\_\_, Total Reserves: \_\_\_\_\_,

**Improvements:**

What type of Streets do you plan on developing? Proposed Existing

\_\_\_\_\_ Curb & Gutter \_\_\_\_\_ Asphalt \_\_\_\_\_ Concrete

What type of Drainage will the subdivision have?

\_\_\_\_\_ Storm Sewer \_\_\_\_\_ Open Ditch \_\_\_\_\_ Combination

What type of Sanitary Facilities will the subdivision have?

\_\_\_\_\_ City Facilities \_\_\_\_\_ Septic \_\_\_\_\_ Mud District:

(Mud District Name, Handler, Address & Phone No.): \_\_\_\_\_,

What type of Water Facilities will the subdivision have? Proposed Existing

\_\_\_\_\_ City Facilities \_\_\_\_\_ Private Well \_\_\_\_\_ Public District:

(Public District Name, Handler, Address & Phone No.): \_\_\_\_\_,

**Documents ordered: (for office use only)**

\_\_\_\_\_ Letter of Authorization to represent owner in platting process \_\_\_\_\_ City Planning Letter

\_\_\_\_\_ Copies of Owners Deed(s) \_\_\_\_\_ Engineers Plans \_\_\_\_\_ Land Study

\_\_\_\_\_ 911 address map \_\_\_\_\_ Certified Tax Receipts \_\_\_\_\_ Engineers Estimate

\_\_\_\_\_ Maintenance Bond or Improvement Agreement \_\_\_\_\_ Existing Conditions